

REGULAR CITY COUNCIL MEETING

August 9, 2022, 7:00 p.m. at City Hall, 100 W Halsey St., Halsey, OR

**This hybrid meeting was also conducted as a teleconference, with external participation available via phone or video link.*

MEETING CALLED TO ORDER

Meeting called to order at 7:04 p.m.

ROLL CALL

Present: Mayor Jerry Lachenbruch, Councilor Jerry Gillson, Council President Ken Lorensen, Councilor Stacy Strauss, Councilor Michelle Isom

Absent: Councilor Randy McMillen

Staff Present: City Administrator Hilary Norton, Assistant City Recorder Larissa Gangle, Municipal Clerk Madison LaCoste

Guests:

Remote

Participants: Public Works Andy Ridinger

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Council Meeting Minutes – July 12, 2022

Motion: I move that the Governing Body of the City of Halsey approve the business items in the consent agenda as submitted.

Motion by: Councilor Gillson, Seconded by Council president Lorensen

Vote:

Ayes: Unanimous

Motion Carries

FINANCIAL REPORTS

Council reviewed the Financial Reports and Journal Entries for July 2022.

The July Financial Report includes approving check numbers 19794-19851 in the amount of \$74,330.29.

Motion: I move that the Governing Body of the City of Halsey approve the July 2022 Financial Reports and Journal Entries as submitted.

Motion by: Councilor Gillson, Seconded by Council president Lorensen

Vote:

Ayes: Unanimous

Motion Carries

AGENDA ADJUSTMENTS

Administrator Norton requested to add item J4 under New Business, an item to form a parks committee.

DELEGATIONS

Linn County Sheriff's Office—Lieutenant Bryan Hardy

Lieutenant Hardy shared the Fourth of July contract update, there were several fireworks complaints – no citations were issued. For the month of July there were 7 citations issued, 13 warnings, and 1 arrest. There was an update on the enforcement of trailers parked on right of ways. Some citations have been issued.

CITIZEN COMMENTS

There were no citizen comments.

REPORTS TO COUNCIL

City Administrator: Hilary Norton

Administrator Norton reported that the quarterly Small Cities Meeting will be in Philomath on Friday, August 19th. Administrator Norton asked if any members of council would like to attend.

The city's RARE member is named Julia Fox. Her first day will be September 12th.

The new TMDL rules require the City to do a qualitative analysis of outreach efforts.

Administrator Norton stating that both Harrisburg and Brownsville shared the same difficulty in finding League of Oregon Cities legislative priorities that were relevant to small cities. Both cities have asked if Halsey would be interested in collaborating on a letter expressing these concerns. Council consensus was to do so.

Administrator Norton informed council that she will be away at a conference during the September meeting date and asked if council would like her attend remotely or reschedule the meeting to the following week. There was consensus to reschedule the September council meeting to September 20th.

There was an update about the Summer BBQ event. The Fire Department will be barbecuing the food and the movie is scheduled to begin at 8:30 pm

Administrator Norton reminded council the last day to file for the upcoming election by declaration with a \$10 fee is August 26th by 4:00 pm.

Public Works: Andy Ridinger

The water level is better than previous years due to late rain this spring. The sewer levels are also higher due to the late rain and are being monitored with precautions being taken to avoid late season discharge.

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Library: Sara Cooper

The daily threshold count is right around 9 patrons per day. There were 26 students registered for the Summer Reading Program. Librarian Cooper attended a conference at Timberline Lodge paid for by a scholarship. The 5K run will take place in spring and there are plans to start a rotating art/photography exhibit. The library received a \$500 donation from Georgia Pacific.

NEW BUSINESS

Oregon Cascades West Council of Government Updates – Ryan Vogt

Ryan Vogt, executive director of the Oregon Cascades West Council discussed the annual report. Ryan shared the services Oregon Cascades West Council provides. The OCWCG is working on a wetlands account. A question was asked about the format of the board and CWACT meeting. They are exclusively remote, moving to hybrid in the board meetings soon. Input was given on the effectiveness of in person meetings. There was some discussion about how to get information out to citizens about services and programs offered by the COG.

Declare a Council Vacancy

Councilor Christine Raven has resigned due to increasing job and family obligations. Council needs to declare a vacancy. City staff will post the vacancy, and anyone interested can apply by filling out an application. Council will then review those applications at their next regular City Council Meeting and may appoint a replacement.

Motion: I move that the Governing Body of the City of Halsey declare the City Councilor position that has been held by Councilor Raven to be vacant.

Motion by: Councilor Isom, seconded by Council President Lorensen

Vote:

Ayes:

Motion Carries

Council Community Engagement

Administrator Norton followed up on discussion from last month to finalize details for the Council Community Engagement monthly event. There was discussion on what days and times work best for council. The third Thursday of every month at 7:00 was decided on. The first event is scheduled for October 20th.

Formation of a Parks Committee

Administrator Norton asked for the formation of a Parks Committee as the RARE Student will be joining the city in September and will be heading off the park project. Mayor Lachenbruch declared the creation of the Park Committee.

Councilor Isom advised Council that as part of community outreach, she has started attending the Central Linn School Board meetings. At the last one, she let them know that she will be attending and that the city wants a stronger partnership with the schools. This was greeted with enthusiasm.

ADJOURNMENT

Meeting adjourned at 8:01 pm

Municipal Clerk, Madison LaCoste

Mayor Jerry Lachenbruch